

Committee Members

The GRASS Committee takes on the ultimate legal and financial responsibility for all the activities of the organisation. They maintain an overview of policy and strategic direction rather than being involved in day-to-day operations. The role of the Committee is summarised below.

Vision and Leadership

- To be committed to the vision, mission and values of the committee.
- To provide strategic direction, including agreeing and monitoring strategic plans.
- To keep informed of the activities of the organisation and the wider issues that affect its work.
- To ensure the work of the organisation is monitored and evaluated.

Accountability & Legal Responsibilities

- To ensure the organisation complies with its governing document (e.g. constitution or memorandum and articles of association).
- To ensure GRASS keeps to the law, including charity and company law.
- To ensure the street scheme makes efficient use of resources, in particular that all monies are applied to its objects, agreed plans and budgets.
- To ensure that risks to the organisation, staff, volunteers and service users are at an acceptable level and are effectively managed.
- To be accountable to membership, funders and other stakeholders.

Financial & Staff Management

- To understand the financial position of the organisation.
- To ensure the organisation's finances are properly managed.
- To ensure the organisation operates within its agreed accounting policies.
- To ensure adequate financial resources for the organisation.
- To contribute to fundraising strategies.
- To ensure the organisation is properly insured against all reasonable liabilities.
- To ensure the organisation is a responsible organisation and adheres to legislation.
- To effectively support and manage the committee.

Qualities and Skills of Management Committee Members

- Good leadership skills.
- Understanding of and commitment to the organisation's mission & values.
- Good communication and interpersonal skills.
- Impartiality and fairness.
- Ability to respect confidences.
- Good timekeeping.

Your Commitment to GRASS:

The term of office for the role of Committee Member is twelve months and requires an estimated minimum commitment of 8 hours per month / 96 hours per year.

Each Committee Member shall be a regular attendee at GRASS committee meetings, which are held six times a year, attend the Annual General Meeting, and participate at all GRASS community events.

Most tasks can be carried out from home on a computer or tablet device. Committee members will need their own IT equipment.

GRASS's Commitment to You:

By accepting the role of Committee Member, the GRASS committee will commit to support you in this role, ensuring that members respect the positive contribution you are making to the club on a voluntary basis.

The street scheme also commits to refunding any prior approved expenses necessarily incurred on behalf of GRASS in a timely manner.